HERA Foundation scholarship

Research proposal template

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| --- | --- | --- |
| Applicant name | [Insert full name here] | |
| Project title | [Insert full research project title here] | |
| Short project title | [Insert short title for reference purposes here] | |
| Scholarship type | PhD | Masters |

General information

|  |  |
| --- | --- |
| Project summary | |
| Objective  A short statement of the project, including problem and project outcome |  |
| Background of proposed project  Summarise state of the art research and make clear proposed research contributions |  |
| Benefits  Indicate how project provides benefit to HERA and/or industry sector or community at large – if possible, give in dollar terms |  |
| Media summary of research  Describe in maximum 200 words your proposed research project ready for publication |  |
| Keywords  Please provide up to ten key words for your research subject |  |

Project milestones and time frame

Give measurable deliverables and the proposed start and completion date – add milestones as required.

|  |  |  |
| --- | --- | --- |
| Milestone | Start date | Completion date |
| Milestone 1  [Insert description of milestone here] |  |  |
| Milestone 2  [Insert description of milestone here] |  |  |
| Milestone 3  [Insert description of milestone here] |  |  |
| Milestone 4  [Insert description of milestone here] |  |  |

Budget

Give your preferred start date and an estimate of cost over the planned duration.

NB. ME projects are limited to 1 year and a maximum of $35,000. PhD projects are limited to 3 years and a total grant of $105,000. The stipend for both is limited to a maximum of $28,000 per year.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Budget | Year 1  [Start date] | Year 2  [Start date] | Year 3  [Start date] | Total |
| Stipend | $ | $ | $ | $ |
| Tuition fees  Estimated | $ | $ | $ | $ |
| Expenses  For work, travel, conferences etc | $ | $ | $ | $ |
| Total | $ | $ | $ | $ |
| Other support / funding overlaps  Please list any other financial support you are receiving or that the project is covered by, including the names of the granting agencies.  Please describe any degree of overlap. |  | | | |

Submit for review

You have successfully filled out the required information for the research proposal section of the HERA Foundation scholarship application. Please complete the following steps to finish the application process:

1. Refer to the checklist on the following page and make sure you have all the required documents and information needed for the online form.
2. Return to the online application page where you downloaded this template from and complete the **‘general information form’**, and
3. Upload your completed research proposal document to section **‘6. Research proposal’**. This can be uploaded either in Microsoft Word or PDF format.

From here, we’ll send confirmation of receipt, and be in touch closer to the assessment period of March/April.

Checklist

To ensure you can complete our online application form process in one session, we recommend you use the following checklist to ensure you have all the relevant documents and information needed to do so.

We look forward to receiving your completed submission!

I have a scanned copy of a document that can prove I’m a New Zealand resident, permanent resident or citizen eg. New Zealand passport.

I have a scanned copy of my academic record / official transcripts.

I have a copy of my own personal curriculum vitae / resume to upload.

I have identified a minimum of one research project supervisor and can confirm their availability throughout my scholarship.

I have a letter of support / written references I can upload that aren’t from my department, institution, or a supervisor or advisor of my project - but can comment on my academic and research capability.

I have identified a minimum of one referee that can be contacted confidentially as a character reference.

I have completed my research proposal document and it is at a stage that I can upload it as part of my online application.